

PODAR INTERNATIONAL SCHOOL

TRANSPORT DEPARTMENT

CIRCULAR FOR PARENTS FOR TRANSPORT ADMISSION AY-25-26

Dear Parents,

As the new academic year 2025-26 is approaching, we would like to share important information regarding the School Bus Transport and payment schedule.

1. School Bus enrolment will begin on **3rd March 2025** (Monday to Saturday between 9:30 am to 4:30 pm) for existing and new parents opting for bus transport from **1st April 2025**.
2. **Existing parents using school bus facility are requested to pay the transport fees by 28th March 2025.**
3. School Bus transport admission is on a **first come first serve** basis.
4. Transport services will be provided after 3 working days of payment in April 2025 & June 2025 .
5. School Bus transport facility will be provided subject to the availability of bus seats.
6. New Parents who are willing to opt for the transport are requested to check the routes before enrolling.
7. School Bus Transport late fees will be charged from **1st June 2025 @ Rs. 1000 /- for existing school parents (Subject to bus seats being available)**
8. Parents are requested to collect the bus transport form from the Transport office (Trustee building Basement 1 Transport Office). At the time of submission please bring a current dated cheque and one stamp-size photograph of your ward.
9. For inquiries about IB transport admissions, please drop an email to Mr. Sandesh Kamble sandesh.transport@podar.org contact no. 8828851273 or transportteamsantacruz@podar.org or call 022 67111 111 (Extension – 164 / 120)