



## Circular

Date: 1<sup>st</sup> March 2024

### Academic Year 2024-25

Dear Parents,

As we plan for the new academic session 2024-25, we would like you to note the following important information.

New Academic Year commences: Monday, 1st April 2024.

Short Vacation: Saturday, 16<sup>th</sup> March 2024 to Sunday, 31st March 2024

School reopens after Short Vacation: – Monday, 1<sup>st</sup> April 2024

Summer Vacation: – Wednesday, 1<sup>st</sup> May 2024 – Sunday, 9<sup>th</sup> June 2024

School reopens after Summer Vacation: – Monday, 10<sup>th</sup> June 2024

### 2024-25 Sale of School Book Sets & Uniforms:

Details of Books and Uniform including the Book List and Vendors List for AY 2024-25 have been updated on the school website under the Parent Portal Tab: <https://podarinternationalschool.com/parentassociation/> on 26th February 2024.

#### Details of Books and Uniform AY 2024-25

1. Declaration 1
2. Declaration 2
3. AY 2024-25 School Vendors list
4. AY 2024-25 Booklist

### PAYMENT OF FEES:

The first instalment of the school fees for the Academic Year 2024-2025 must be paid between 1<sup>st</sup> April and 15<sup>th</sup> April, 2024. Fees can be paid through BetweenUs Portal/NEFT/Cheque. Late fees payment of Rs. 200/- per week will be charged after the due date. In case of dishonoured cheques, Rs. 500/- will be charged as penalty.

TRANSPORT (Optional)

Details about the school bus transport were sent on 28th February, 2024 through BetweenUs portal.

LEAVING CERTIFICATE:

Parents desirous of applying for Leaving Certificate must do so before 15<sup>th</sup> March, 2024. The request email must be sent to the section Coordinator and a copy marked to the school Principal. Requests will be accepted only if approved by both the parents. Leaving Certificates will be issued on Saturday, 30<sup>th</sup> March, 2024 between 10:00 am and 12:00 noon from the school office. If the request is received after 31<sup>st</sup> March 2024, the first instalment of fees will be charged for the next Academic Year.

Please note : Students who are applying for Leaving Certificate are not allowed to attend school in the month of April.

LUNCH: (Optional)

Lunch facility will continue to be available to our students. Students who wish to avail the lunch facility can register using the link below: <https://forms.gle/H7B1Z53vH4SEdnYr9>

The payment needs to be made at the school office before 1<sup>st</sup> April 2024.

Our journey is our commitment to education.

Do visit our website for all updates regularly. We look forward to many more happy, fruitful and enriching years of collaboration.

EMAILS:

Principal: [principal.ib@podar.org](mailto:principal.ib@podar.org)

PYP 1 to 5: [pis.ibpyp@podarinternationalschool.com](mailto:pis.ibpyp@podarinternationalschool.com)

Middle School (Grade 6 and 7): [ib.middleschool@podarinternationalschool.com](mailto:ib.middleschool@podarinternationalschool.com)

IGCSE (Grade 8 to 10): [ib.igcse@podarinternationalschool.com](mailto:ib.igcse@podarinternationalschool.com)

IBDP (Grade 11 and 12): [ib.ibdp@podarinternationalschool.com](mailto:ib.ibdp@podarinternationalschool.com)

IBCP(Grade 11 and 12): [ib.ibcp@podarinternationalschool.com](mailto:ib.ibcp@podarinternationalschool.com)

A Levels (Grade 11 and 12): [ib.alevel@podarinternationalschool.com](mailto:ib.alevel@podarinternationalschool.com)

Regards,

*V. Kulla*

Dr. Mrs. Vandana Lulla  
Director / Principal

Our social media handles:



[www.podarinternationalschool.com](http://www.podarinternationalschool.com)

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