



## Circular

### **Academic Year 2023-24**

Dear Parents (Grade 7),

As we plan for the new academic session 2023-24, we would like you to note the following important information. The new Academic Year commences on Monday, 3rd April 2023.

#### **Orientation & Open Day:**

**Subject Orientation (Grade 7)** - Friday 17<sup>th</sup> March 2023, 8.30 am to 9.30 am

**Open Day** - Friday, 17<sup>th</sup> March 2023, 9:30 am to 11:30 am, 5<sup>th</sup> floor/Hall 1 & Hall 2

#### **Short Vacation**

Grade 6 to 9- Short vacation will commence after the exams, until Sunday, 2<sup>nd</sup> April 2023. The school will reopen on Monday, 3<sup>rd</sup> April 2023.

**Summer Vacation:** – Monday, 1<sup>st</sup> May 2023 – Sunday, 4<sup>th</sup> June 2023

School re-opens after Summer Vacation – Monday, 5<sup>th</sup> June 2023

#### **2023-24 Sale of School Book Sets & Uniforms (Optional):**

A large number of parents have appreciated the secure, convenient & easy-to-use online sales platform to purchase the school book sets & uniforms for their children. This has also proved to be a preferred option during the recent pandemic induced lockdowns and restrictions.

The school continues to be committed to provide multiple options for parents to purchase their school supplies.

Looking at the convenience, comfort & safety of the children and parents, the online website, [www.shopforschool.in](http://www.shopforschool.in) will continue to list & sell the school book sets & all uniforms for students from Grade 1 to 10 . Please note that along with the online platform, reputed vendors in the city have also been selected to stock the school books & uniforms.

All the school suppliers have listed their items on [www.shopforschool.in](http://www.shopforschool.in).

For the Academic Year 2023-24, parents will receive a 5% discount on MRP for all uniforms listed on [www.shopforschool.in](http://www.shopforschool.in) and also have the option to purchase Uniform Combination Sets and receive a 10% discount on MRP on their uniform set purchase.

To select the school products, please visit the website @ [www.shopforschool.in](http://www.shopforschool.in) & select [Maharashtra – Mumbai – Podar International School - Mumbai (IB)]

Parents have been provided with multiple payment options e.g. Credit Card, Debit Card, Net Banking for their convenience by SFS.

[www.podarinternationalschool.com](http://www.podarinternationalschool.com)

Podar International School (IB & Cambridge), Santacruz (West), Mumbai – 400 054

The purchased items can be shipped directly to your residence at the applicable shipping cost or to the school free of cost to ensure a comfortable & smooth experience for all.

The online sales will be available to parents starting from **1st March 2023** onwards and a convenient return process has been put in place.

As a further convenience, if the parents require any additional assistance, please contact the school office in person .

**Kindly note that the above facilities are only for the convenience of our parents & children and are totally optional for parents. There is no binding of any kind to buy from the above website & suppliers only. Parents are free to purchase the above items from any reputed vendor.**

List of authorized vendors who sell books & uniforms for our school has been displayed on the school notice board with their respective contact information.

Please find below the details of authorised vendors who are appointed for the distribution of Books and Uniforms. You may contact the vendors only after 3rd March 2023.

### **BOOKS & UNIFORMS ( Optional):**

**Name of Vendor** - Parallel Plaids Uniforms Pvt Ltd

**Address:** Shop No. 20B, Everest Shopping Centre, Nehru Road, Santacruz (East) Mumbai – 400055.

**Contact :** 7738888628

**Name of Vendor** - Shikshan Books & Stationery Pvt. Ltd.

**Address:** 02, Gr. floor, New Milan Building, Saraswati Road, Santacruz West, Mumbai 400 054.

**Contact No :** 8291673779

**Contact Person Name** - Ms. Pooja Khond

**The booklist is attached with the circular.**

### **LUNCH(Optional):**

Lunch facility will continue to be available to our students. Details of payment will follow in the last week of March 2023.

### **PAYMENT OF FEES:**

The first instalment of the school fees for the Academic Year 2023-2024 must be paid between 1<sup>st</sup> April and 15<sup>th</sup> April, 2023. Cheque must be drawn in favour of 'Podar International School. Mention of ward's name, standard, division, contact number and email id must be made behind the cheque. A computerized receipt will be provided within a week after the clearance of the cheque. Parents must keep the fee receipt safely for any future reference. Fee receipts can be called for at any time by the school's Accounts Department. Late fees payment of Rs. 200/- per week will be charged after the due date. In case of dishonoured cheques, Rs. 500/- will be charged as penalty.

### **TRANSPORT**

Details about the school bus transport were sent on 22<sup>nd</sup> February, 2023 through Betweenus portal. Please complete the payment procedure before 20th March 2023.

### **LEAVING CERTIFICATE:**

[www.podarinternationalschool.com](http://www.podarinternationalschool.com)

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Parents desirous of applying for Leaving Certificate must do so before 15<sup>th</sup> March, 2023. The request email must be sent to the section Coordinator and a copy marked to the school Principal. Requests will be accepted only if approved by both the parents. Leaving Certificates will be issued on Saturday, 25<sup>th</sup> March, 2023 between 11:00 am and 1:00 pm. from the school office. If the request is received after 15<sup>th</sup> March 2023, the first instalment of fees will be charged for the next Academic Year. Students who are applying for a Leaving Certificate are not allowed to attend school in the month of April.

Our journey is our commitment to education.

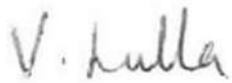
Do visit our website for all updates regularly. We look forward to many more happy, fruitful and enriching years of collaboration.

**Coordinators Email:**

Ms. Veronica Macwan -ib.veronica@podar.org

Ms. Zahabiya Tinwala – ib.zahabiya@podarinternationalschool.com

Regards,



**Dr. Mrs. Vandana Lulla**  
**Director / Principal**

**Our social media handles:**

