

## Circular

Date:15.05.2019

### Update Parent information on Between Us Portal.

Dear Parents,

The school will be using **BETWEEN US PORTAL** details for all communication with parents. Hence it is important to update the details. All parents must download the Between Us App on your smart phone.

Requesting all parents to update **“Parent information “**page on portal.

Step 1 - Login to Between us App using the login and password

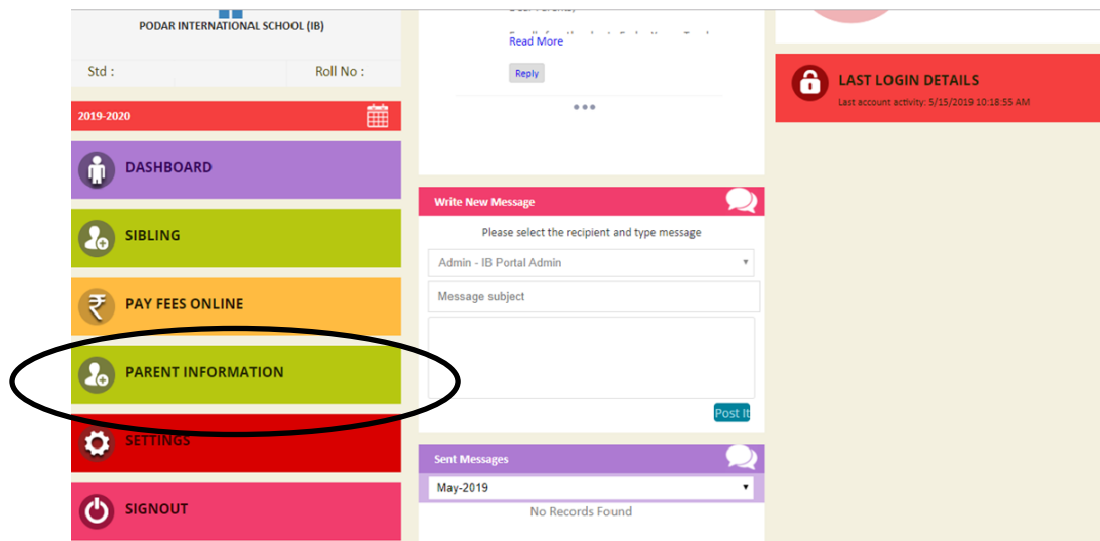
Step 2 - Go parent information tab and click on edit

Step 3 - Update the details

Step 4- click on save tab at the bottom

Step 5- After updating the details , go back to the dashboard of the portal and send a **message to the class teachers – stating – “Details are updated “**

Whenever there is a change in address, phone number, email etc. Kindly update the parent information tab on Between US portal.



Regards,

**Dr. Vandana Lulla**  
**Director/Principal**