

FEE PAYMENT SCHEDULE -2019-2020

Fees must be paid in two installments as per the schedule given below. Parents must login to the school portal to pay the fees. Amount to be paid will available on the school portal. You can pay the fees online with Credit cards, Debit cards and Net banking.

Schedule for Payment of Fees - 2019-2020

Installments	Due Date For Fees
1st Installment (Grade 1-10) IBDP and A level	1 st April 2019 to 15 th April 2019 (Grade I to X) <i>At the time of Admission (IBDP and A level)</i>
2nd Installment (Grade 1-10 ,IBDP and A levels)	1 st Oct 2019 to 15 th Oct 2019 (Grade 1-10 ,IBDP and A levels)
3rd Installment (IBDP and A level)	1 st April 2020 to 15 th April 2020 (IBDP and A level)

Fees can be paid by cheque drawn in favour of "Podar International School". Mention your Ward's Name, Std/Div., Contact number on the reverse of the cheque. Post-dated and outstation Cheques will not be accepted.

You can also pay through school portal 'Between us' or NEFT. Details can be availed from school office.

Payment will be accepted at the school fees Counter on all working days. Timings will be as follows: Monday to Friday - 08.00 a.m. to 02.00p.m. Saturday-09.00 a.m. to 01.00p.m.

- Late fees payment after the due date will be charged Rs.200/- per week. In such a case the payment will be accepted in the school office only by a demand draft. The Demand Draft should include fee amount and late fee. You can also use 'Between us' portal to transfer fees after the due date.
- For Bounced Cheques a surcharge of Rs. 500.00 will be charged, along with late fees payment of Rs.200/- week. The payment will only be accepted by demand draft.
- Non-payment of fees for two consecutive months renders a student liable to / non participation in school events such as Annual Day, Sports Day, etc. / non-issuance of Admit Cards, hall tickets for exams. / non issuance of report card/have the name struck off the roll.
- There is no provision of refund for any fees or no reduction in fees will be made for a broken period of attendance.
- If fees are not paid school reserves its right to withhold the school results and ward will not be able to continue for next academic year. Transfer or withdrawal certificate may also not be issued until all dues of the school are settled.
- Under no circumstances will the fees paid to the school for any term be refunded if a student withdraws admission or leaves the school before the end of that term for any reason.
- Pay the fees at the school office. Receipt will be sent by email.

Please ensure that the cheque issued to the school is honoured at the first instance or else the school can take legal action.

